



LICENSING AND ENFORCEMENT DIVISION

REQUIREMENTS FOR AN APPLICATION FOR A PREMISES LICENCE/ WHOLESALE DEALERS PERMIT

REQUIREMENTS	YES	NO
1. Application forms (to be filled in duplicate; Form M.C.1/ or M.C.5 and M.C.2)		
2. Approved plans (approved by local authority)		
3. Floor layout plan of the premises. (1:100)		
4. Local authority approval for use or change of use of premises. (Trading Licence)		
5. Proof of citizenship (certified copies of ID/ Passport) or residence for the company directors.		
6. Application fee: <ul style="list-style-type: none"> 1. Wholesale Dealers Permit – USD \$ 3 500 2. Industrial Clinic – USD \$ 250 3. Pharmacy – USD \$ 1 000 Located Outside CBD USD \$ 1 900 Located in the CBD USD \$ 600 Located in the Rural District (RDC) 4. Dispensing Medical Practitioner or veterinary Surgeon USD \$ 500 5. Persons – USD \$ 30 (Amendment) USD \$ 100 (Issue Pharmacist) USD \$ 120 (Issue Pharmacist Technician) USD \$ 75 (Issue Nurse) 		
7. Environmental Health Inspectors approval of premises. (Health Report).		
8. Memorandum and Articles of Association (if a company)		
9. CR 14		
10. Affidavits or police clearance for company directors that they have not within the (3) three years preceding this application been convicted of any offence related to medicines of dishonesty.		
11. Written confirmation from the Pharmacist Council indicating compliance with the provisions of Section 124 of the Health Professions Act [Chapter 27:19] (Retail Pharmacy Only)		

N.B:

1. Fees are subject to 15% VAT.
2. All matters pertaining to fulfilment of the requirements of the application should be resolved within sixty (60) days of submitting an application. Failure to resolve any outstanding issues within the stipulated time will result in the application being closed. Should the applicant wish to pursue the matter after the stipulated sixty (60) day period, a new application will have to be submitted.