



Medicines Control Authority of Zimbabwe

**REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR THE  
PROVISION OF INVESTMENT (ASSET) MANAGEMENT SERVICES:  
REFERENCE NUMBER MCAZ EOI 01/2022**

The Medicines Control Authority of Zimbabwe invites eligible firms to submit their expression of interest for the provision of investment (asset) management services.

Scope of work:

- Preparing risk analyses and financial, investment, and asset management reports.
- Monitoring asset performance and recommending corrective measures.
- Developing strategies to increase ROI and minimize risk factors and losses.
- Reviewing policies and making recommendations for potential adjustments.
- Researching relevant markets and identifying trends and patterns.

Interested Consulting Firms should provide information demonstrating that they have the required experience, competences, skills, and qualifications relevant for performance of the services whether as individual firms, joint ventures or as consortia. The Consultants shall submit company profiles, company registration documents, curriculum vitae of key personnel and professional staff, brochures, description of previous assignments, experience of investment (asset) management services. The Consulting Firm must demonstrate that they have fully established business offices. Prospective Consulting Firms may constitute joint-ventures where necessary to enhance their capacity to undertake the assignment.

**Key personnel of the consultant firm should have the following minimum qualifications and experience:**

- i. A Bachelor's degree in relevant discipline.
- ii. Track record and demonstrable experience in conducting similar assignments
- iii. The minimum years of experience for key personnel shall be 5 years in the relevant field.

Short-listed Consultants will be invited to submit detailed technical and financial proposals, and/or do presentations or demonstrations, as described in Part 1 of the Request for Proposals Procedures in the Standard Request for Proposals for the Selection of Consultancy Services. The Consultant submitting the successful

proposal will be engaged on the contractual terms set out in that document and in the General Conditions of Contract for Consultancy Services. Copies of the Act and Regulations and the standard documentation are available on the website of the Procurement Regulatory Authority of Zimbabwe; URL <http://www.praz.gov.zw/index.php?lang=en>

This opportunity is open to all Consultants who meet the criteria for eligibility as stated in section 28 of the Act and who have the nationality of an eligible country as defined in Clause 1.10 of the General Conditions of Contract for Consultancy Services. Bidders must accompany their expressions of interest with CR14 certificates as proof of Zimbabwean nationality. Consulting Firms shall be required to pay an administration fee of ZWL\$15 000,00 to the Procurement Regulatory Authority of Zimbabwe's Special Procurement Oversight Committee for certain especially sensitive or especially valuable contracts for this tender in line with section 54 of the Act as set out in Part IV of the Fifth Schedule to the Public Procurement and Disposal of Public Assets Regulations (Statutory Instrument 299 of 2021).

MCAZ will reject an expression of interest if it determines that the consultant firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the Contract or been declared ineligible to be awarded a procurement contract under section 99 of the Public Procurement and Disposal of Public Assets Act (PPDPA). An expression of interest shall be rejected in this procurement process if a Consulting Firm engages in anti-competitive practices including bidding in more than one expression of interest as a joint venture or consortium partner.

Further information can be obtained at the address below during office hours from 0800 hours to 1630 hours. A Consultant may submit only one expression of interest (three copies). The expression of interest must be submitted in a clearly marked envelope and deposited in the tender box to the address below on or before **5 July 2022**, by 1000 hours (local Harare time) (GMT + 2 hours) and clearly labelled "**MCAZ EOI 01/2022: Provision of investment (asset) management services.**" All queries shall be in writing and must be made before the 27<sup>th</sup> of June 2022 on the email [tvambe@mcaz.co.zw](mailto:tvambe@mcaz.co.zw); [mcaz@mcaz.co.zw](mailto:mcaz@mcaz.co.zw). Late submissions will be rejected.

**Attn: ACTING DIRECTOR GENERAL**  
**Medicines Control Authority of Zimbabwe**  
**106 Baines Avenue**  
**Harare**  
**Tel: +263 (242) - 736981/5**  
Email: [tvambe@mcaz.co.zw](mailto:tvambe@mcaz.co.zw); [mcaz@mcaz.co.zw](mailto:mcaz@mcaz.co.zw)